

PUBLIC WORKS APPLICATION

Permit No.: _____

Assoc. Permits.: _____

Instructions for Applicants

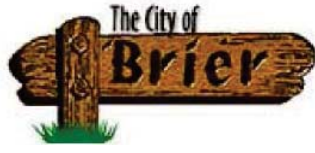
Please read and follow all instructions on your application carefully. Most permits require additional permit information such as worksheets, certifications, letters, reports or plans. Refer to the application forms for required information. Staff will not process incomplete applications. See the current Fee Schedule for a complete list of charges, available online. The City of Brier accepts check or cash only.

Permit Type

- | | | |
|---|---|---|
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Sanitary Sewer, Public | <input type="checkbox"/> Side Sewer |
| <input type="checkbox"/> House Moving | <input type="checkbox"/> Sanitary Sewer, Septic * | <input type="checkbox"/> Stormwater Discharge |
| <input type="checkbox"/> Land Disturbing Activity | * Conditional Use Permit Required | <input type="checkbox"/> Stormwater Facility |
| <input type="checkbox"/> Right-of-Way Use | <input type="checkbox"/> Sanitary Sewer, Repair – Major | <input type="checkbox"/> Tree Removal – Major |
| <input type="checkbox"/> Right-of-Way Vacation | <input type="checkbox"/> Sanitary Sewer, Repair – Minor | <input type="checkbox"/> Tree Removal – Minor |

Please Print or Type Legibly

Description of Work:			
Proposed Start Date:		Proposed Completion Date:	
Site Address / Location:			
Subdivision:			Lot No.:
Property Owner(s):			Phone:
Address:			Cell:
City:	State:	Zip:	Fax:
E-Mail:			
Contractor Name:			Phone:
Address:			Cell:
City:	State:	Zip:	Fax:
State Contractor's License No.:		City Business License No.:	
Contact Person, if different:			Phone:
E-Mail:			Cell:
Subcontractor Name:			Phone:
State Contractor's License No.:		City Business License No.:	



PUBLIC WORKS APPLICATION

I certify that the information provided in this application, including all attachments, is true and correct to the best of my knowledge and that I am or represent the owner and am acting with the owner's full knowledge and consent. I understand that this application does not constitute approval of permits and/or work to be performed and that...

Initials

_____ ... It is the applicant's responsibility to request required inspections a minimum of twenty four (24) hours in advance at (425) 775-5440.

_____ ... Issuance of a permit does not in any way replace, modify or waive any requirement for the compliance of the proposal with other applicable standards or regulations. It is the responsibility of the owner / applicant to become aware of the requirements of the Brier Municipal Code (BMC). The approval of any plans does not guarantee that all provisions of applicable codes have been met.

_____ ... This permit applies only to the property for which it is approved and is non-transferable.

_____ ... An application may be amended only in writing.

_____ ... Submittal of this application grants city officials the right of entry to the project site during reasonable hours.

_____ ... Items with any typewritten information must be 10-point font or larger to ensure legibility of scanned documents.

_____ ... One original set of City-approved plans and the issued permit shall be on site at all times. Removal, mutilation or concealment of the permit before final approval is punishable by law.

_____ ... By submitting this application, I consent to pay additional inspection costs, if any, and any fees incurred for engineering or outside consultant review.

Signature of Owner/Agent: _____ Date: _____

Please Print Name: _____

FOR CITY USE ONLY			
Received By:	Receive Date:	Deposit Amount: \$	Receipt No.:
Subtotal	Permit Type	Fees and Charges	
\$	Demolition	<input type="checkbox"/> Application Fee: \$150	<input type="checkbox"/> Sewer Capping Fee: \$150
\$	House Moving	<input type="checkbox"/> Application Fee: \$300	<input type="checkbox"/> Pre-Move Inspection Fee: \$130
\$	Land Disturbing Activity	<input type="checkbox"/> Plan Review Fee: \$	<input type="checkbox"/> Permit Fee: \$
\$	Right-of-Way	<input type="checkbox"/> Use – Fee per BMC 12.12: \$	<input type="checkbox"/> Vacation – Review Deposit: \$1,000
\$	Sanitary Sewer	<input type="checkbox"/> Side Sewer: \$250 <input type="checkbox"/> Lot Size (SF):	<input type="checkbox"/> Area Charge:
		<input type="checkbox"/> Connection Fee (Brier): \$1,500	<input type="checkbox"/> Connection Fee (AWWD): \$1,700
\$	Stormwater	<input type="checkbox"/> Facility: \$750 <input type="checkbox"/> Connection: \$1,500	<input type="checkbox"/> See Building Permit
\$	Stormwater Discharge	<input type="checkbox"/> Single-Family: \$100	<input type="checkbox"/> All Other Uses: \$300
\$	Telecommunications	<input type="checkbox"/> Franchise or ROW Use Authorization Deposit: \$1,000	
\$	Telecomm. ROW Use	<input type="checkbox"/> Use – Fee per BMC 12.12: \$	
\$	Tree Removal	<input type="checkbox"/> Major – \$225 + \$25/Tree: \$	<input type="checkbox"/> Minor – \$37.50 + \$25/Tree: \$
\$	Street Cleaning Deposit	<input type="checkbox"/> Standard: \$250	<input type="checkbox"/> Other: \$
Total Fees: \$	Issued By:	Issue Date:	Receipt No.:
Amount Due: \$	Expiration from Issuance (Days): <input type="checkbox"/> 30 <input type="checkbox"/> 90 <input type="checkbox"/> 120 <input type="checkbox"/> 180 <input type="checkbox"/> W/ Permit:		
Financial Guarantees Required	<input type="checkbox"/> Erosion Control: \$	<input type="checkbox"/> Other:	\$
<input type="checkbox"/> Protection: \$	<input type="checkbox"/> Performance: \$	<input type="checkbox"/> Maintenance: \$	



LAND DISTURBING ACTIVITY PERMIT

Permit No.: _____

Site Address: _____

A **Land Disturbing Activity Permit** is required for most clearing, grading, and filling activities. An application is complete when it is accompanied by the following items. Additional information may be required. See Chapter 19.24 BMC for complete requirements and definitions.

Total Imported Material: _____

C.Y.

Total Exported Material: _____

C.Y.

REQUIRED SUBMITTALS

- 1. Public Works Application form, with original signature(s) and Application Fee.
- 2. Four (4) site plans, prepared and wet-stamped by a professional engineer, showing:
 - A. Date, scale, north arrow, vicinity map, property dimensions and size;
 - B. Address, parcel number(s), and legal description of the subject property;
 - C. Name, address and phone number of the property owner and professional engineer;
 - D. Topographic information with existing and proposed grades at 2-foot contour intervals;
 - E. Description of existing soil type(s);
 - F. Areas proposed for clearing and the proposed use for each area, including areas to be revegetated and the equipment to be used;
 - G. Schedule of work, including timetable for replanting or hydroseeding;
 - H. Plan for restoration of the site, including landscaping, replanting and/or hydroseeding;
 - I. Location and description of proposed erosion control devices or structures;
 - J. Location and dimensions of all existing and proposed structures, driveways, and utilities;
 - K. Location and recording number for all easements affecting the proposal;
 - L. Locations of all trees, including those proposed for removal and any diseased or damaged trees;
 - M. Any proposed grade changes that may adversely affect or endanger the trees proposed for protection, and specifications to protect them; and
 - N. Location of all critical areas and their buffers as defined by Title 18 BMC.
- 3. A Stormwater Pollution Prevention Plan (SWPPP) with a narrative for each of the items listed in the SWPPP Checklist of the current Stormwater Management Manual for Western Washington, including a brief explanation for elements that do not apply. A SWPPP is required for any activity that:
 - A. Is located within one hundred (100) feet of a critical area or its associated buffer; and/or
 - B. Involves 7,000 sq. ft. or more of land disturbing activity; and/or
 - C. Involves 2,000 sq. ft. or more of added or replaced impervious surface.
- 4. An itemized estimate prepared by a professional engineer of the cost of performing all land disturbing activities, including but not limited to clearing, grading, filling, installing of temporary erosion and sedimentation control, and installation of permanent site stabilization measures to bring the construction site into compliance with Chapter 19.24 BMC.
- 5. Proof of liability insurance in compliance with BMC 19.24.170.
- 6. A completed SEPA application, unless the proposal is categorically exempt from review.
- 7. One (1) set of reduced copies (no larger than 11x17") of all plans and oversized documents.

For Staff Use ONLY	
Verified	Waived

- NOTES**
- 1. A Land Disturbing Activity permit is valid for one hundred eighty (180) days from the date of issuance, or with the associated land use or construction permit, whichever is later.
 - 2. Land disturbing activity must comply with the submitted SWPPP. SWPPP shall be resubmitted any time it changes.