



PUBLIC WORKS APPLICATION

Permit No.: _____

Assoc. Permits.: _____

Instructions for Applicants

Please read and follow all instructions on your application carefully. Most permits require additional permit information such as worksheets, certifications, letters, reports or plans. Refer to the application forms for required information. Staff will not process incomplete applications. See the current Fee Schedule for a complete list of charges, available online. The City of Brier accepts check or cash only.

Permit Type

- | | | |
|---|---|---|
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Sanitary Sewer, Public | <input type="checkbox"/> Side Sewer |
| <input type="checkbox"/> House Moving | <input type="checkbox"/> Sanitary Sewer, Septic * | <input type="checkbox"/> Stormwater Discharge |
| <input type="checkbox"/> Land Disturbing Activity | * Conditional Use Permit Required | <input type="checkbox"/> Stormwater Facility |
| <input type="checkbox"/> Right-of-Way Use | <input type="checkbox"/> Sanitary Sewer, Repair – Major | <input type="checkbox"/> Tree Removal – Major |
| <input type="checkbox"/> Right-of-Way Vacation | <input type="checkbox"/> Sanitary Sewer, Repair – Minor | <input type="checkbox"/> Tree Removal – Minor |

Please Print or Type Legibly

Description of Work:			
Proposed Start Date:		Proposed Completion Date:	
Site Address / Location:			
Subdivision:			Lot No.:
Property Owner(s):			Phone:
Address:			Cell:
City:	State:	Zip:	Fax:
E-Mail:			
Contractor Name:			Phone:
Address:			Cell:
City:	State:	Zip:	Fax:
State Contractor's License No.:		City Business License No.:	
Contact Person, if different:			Phone:
E-Mail:			Cell:
Subcontractor Name:			Phone:
State Contractor's License No.:		City Business License No.:	



PUBLIC WORKS APPLICATION

I certify that the information provided in this application, including all attachments, is true and correct to the best of my knowledge and that I am or represent the owner and am acting with the owner's full knowledge and consent. I understand that this application does not constitute approval of permits and/or work to be performed and that...

Initials

_____ ... It is the applicant's responsibility to request required inspections a minimum of twenty four (24) hours in advance at (425) 775-5440.

_____ ... Issuance of a permit does not in any way replace, modify or waive any requirement for the compliance of the proposal with other applicable standards or regulations. It is the responsibility of the owner / applicant to become aware of the requirements of the Brier Municipal Code (BMC). The approval of any plans does not guarantee that all provisions of applicable codes have been met.

_____ ... This permit applies only to the property for which it is approved and is non-transferable.

_____ ... An application may be amended only in writing.

_____ ... Submittal of this application grants city officials the right of entry to the project site during reasonable hours.

_____ ... Items with any typewritten information must be 10-point font or larger to ensure legibility of scanned documents.

_____ ... One original set of City-approved plans and the issued permit shall be on site at all times. Removal, mutilation or concealment of the permit before final approval is punishable by law.

_____ ... By submitting this application, I consent to pay additional inspection costs, if any, and any fees incurred for engineering or outside consultant review.

Signature of Owner/Agent: _____ Date: _____

Please Print Name: _____

FOR CITY USE ONLY			
Received By:	Receive Date:	Deposit Amount: \$	Receipt No.:
Subtotal	Permit Type	Fees and Charges	
\$	Demolition	<input type="checkbox"/> Application Fee: \$150	<input type="checkbox"/> Sewer Capping Fee: \$150
\$	House Moving	<input type="checkbox"/> Application Fee: \$300	<input type="checkbox"/> Pre-Move Inspection Fee: \$130
\$	Land Disturbing Activity	<input type="checkbox"/> Plan Review Fee: \$	<input type="checkbox"/> Permit Fee: \$
\$	Right-of-Way	<input type="checkbox"/> Use – Fee per BMC 12.12: \$	<input type="checkbox"/> Vacation – Review Deposit: \$1,000
\$	Sanitary Sewer	<input type="checkbox"/> Side Sewer: \$250 <input type="checkbox"/> Lot Size (SF):	<input type="checkbox"/> Area Charge:
		<input type="checkbox"/> Connection Fee (Brier): \$1,500	<input type="checkbox"/> Connection Fee (AWWD): \$1,700
\$	Stormwater	<input type="checkbox"/> Facility: \$750 <input type="checkbox"/> Connection: \$1,500	<input type="checkbox"/> See Building Permit
\$	Stormwater Discharge	<input type="checkbox"/> Single-Family: \$100	<input type="checkbox"/> All Other Uses: \$300
\$	Telecommunications	<input type="checkbox"/> Franchise or ROW Use Authorization Deposit: \$1,000	
\$	Telecomm. ROW Use	<input type="checkbox"/> Use – Fee per BMC 12.12: \$	
\$	Tree Removal	<input type="checkbox"/> Major – \$225 + \$25/Tree: \$	<input type="checkbox"/> Minor – \$37.50 + \$25/Tree: \$
\$	Street Cleaning Deposit	<input type="checkbox"/> Standard: \$250	<input type="checkbox"/> Other: \$
Total Fees: \$	Issued By:	Issue Date:	Receipt No.:
Amount Due: \$	Expiration from Issuance (Days): <input type="checkbox"/> 30 <input type="checkbox"/> 90 <input type="checkbox"/> 120 <input type="checkbox"/> 180 <input type="checkbox"/> W/ Permit:		
Financial Guarantees Required	<input type="checkbox"/> Erosion Control: \$	<input type="checkbox"/> Other:	\$
<input type="checkbox"/> Protection: \$	<input type="checkbox"/> Performance: \$	<input type="checkbox"/> Maintenance: \$	



MAJOR TREE REMOVAL PERMIT

Permit No.: _____

Site Address: _____

A **Major Tree Removal Permit** is required for removal of significant, protected or required trees that are 1) located in a critical area or its buffer and/or 2) associated with a land use or development permit. The application must be accompanied by the following items. Additional information may be required. See Chapter 17.50 BMC for code requirements and definitions.

Existing Tree Information:

Total Trees: _____

Significant Trees: _____

Required Trees: _____

Damaged Trees: _____

Tree Removal Information:

Total Trees: _____

Significant Trees: _____

Required Trees: _____

Damaged Trees: _____

REQUIRED SUBMITTALS

- 1. Public Works Application form, with original signature(s) and Application Fee: \$225 plus \$25 per tree proposed for removal.
- 2. A site plan, drawn to scale, showing:
 - A. Date, scale, north arrow, and vicinity map;
 - B. Address, parcel number(s), and legal description of the subject property;
 - C. Name, address and phone number of the property owner and landscape professional / arborist;
 - D. Property dimensions and size;
 - E. Areas proposed for clearing and the proposed use(s) for each area;
 - F. Topographical information, including proposed grade changes that may adversely affect or endanger trees on the property, in 2-foot contour intervals;
 - G. Location and dimensions of all existing structures, driveways, and utilities;
 - H. Location and recording number for all easements affecting the proposal;
 - I. Designation of all trees proposed for removal, including diseased or damaged trees, with species and diameter. If diseased or damaged trees are proposed for removal, include a report by a certified arborist;
 - J. Designation of all trees proposed for protection, including tree protection measures (BMC 17.50.320);
 - K. Tree replacement planting and maintenance schedule (BMC 17.50.300); and
 - L. Location of all critical areas as defined by Title 18 BMC or a statement certifying that there are no critical areas on or adjacent to the site.
- 3. If any tree growing on the property line is proposed for removal, written permission from all property owners with original signatures is required.
- 4. A completed SEPA application, unless the proposal is categorically exempt from review.
- 5. A completed Critical Areas application, if the proposal is located in or adjacent to a critical area or its buffer.
- 6. A completed Joint Aquatic Resource Permit Application (JARPA), if the proposal is located in or adjacent to a critical area or its buffer and is subject to Washington State and/or US Army Corps review.

For Staff Use ONLY	
Verified	Waived

NOTES

- 1. A Major Tree Removal Permit is valid for ninety (90) days from the date of issuance.
- 2. Tree cutting must comply with all applicable federal, state and local laws, rules, and regulations, including but not limited to the Endangered Species Act (16 USC 1531), the Bald Eagle Protection Act (16 USC 448), the Migratory Bird Treaty Act (16 USC 703-712), and the Forest Practices Act (Chapter 76.09 RCW). For further information, contact the Washington State Department of Fish & Wildlife.