

CITY OF BRIER CIVIL SERVICE MINUTES

February 03, 2016

Commission Chairman Szalda called the meeting to order at _____ PM.

ROLL CALL: PRESENT: Commissioner Nixdorf and Zenk.
ABSENT: Commissioner Szalda.
Commissioner Lane
STAFF: Beth Menstell, Civil Service Secretary
Chief of Police Mike Catlett

Meeting opened at 3:02:15 PM.

Commissioner Nixdorf opened the meeting with the roll call. Commissioner Nixdorf extended a "Thank you" to former Commission Chair Szalda for his service to the Commission.

APPROVAL OF MINUTES:

Commissioner Nixdorf opened for discussion the approval of the June 26 2015 minutes.

NEW BUSINESS:

New Commission member Don Lane introduced. Commissioner Lane stated he had been appointed by letter to the Civil Service Commission on _____. The Commission then voted to place Commissioner Nixdorf as Commission Chair. Commissioner Zenk made a **MOTION** to Zenk to approve Commissioner Nixdorf as Chair, Motion **SECONDED** by Commissioner Lane.

Commission Chair Nixdorf opened for consideration the February 3, 2016 Lateral Entry and Post Academy Graduate eligibility list for Police Officer. 9 applicants applied and 6 passed Oral Board examination to be considered for 1 position as a full time Police Officer. Commissioner Nixdorf made a **MOTION** to approve the eligibility list. Commissioner Zenk **SECONDED** the motion. Motion carried.

OLD BUSINESS:

None

MISCELLANEOUS BUSINESS: Commission Chair Nixdorf asked Chief Catlett of updates from the Police Department; Chief Catlett reported a good turnout of applicants for the posted position. Also reported on the willingness and assistance of the Department Officers for stepping up and assisting with duties during the time of being short staffed. Chief Catlett reported a provisional officer has been hired, bringing the staffing to six full time officers, and proactivity to traffic enforcement. Chief Catlett also reported vehicles will be replaced; the Chevy Equinox will be replaced by a new SUV and eventually the Crown Victoria will be replaced.

ADJOURNMENT:

Commission Chair Nixdorf declared the meeting adjourned at 3:07:36 PM.

Commissioner Zenk made a **MOTION** to adjourn. Commissioner Lane **SECONDED**.

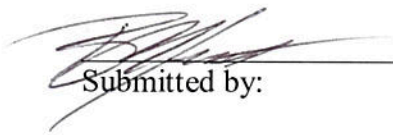
APPROVED:



Civil Service Commission Chairman

8 - 7 - 2019

Date Approved



Submitted by: